



## INFORMATION NOTICE

pursuant to art. 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016

Pursuant to Article 13 of the General Data Protection Regulation - Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter "GDPR"), we hereby provide you with some information concerning the processing of your personal data provided as part of the relationship with RISCO S.p.A.

Data Controller
The Data Controller is RISCO S.p.A., with registered office in Thiene (VI), 2 via della Statistica, tax code and registration number in the Business Register of Vicenza: 02162540245 (hereinafter "Controller" or "Company").

### Mandatory purposes for which it is not necessary to receive your consent

Purpose	Legal basis of the processing
Management of the job applications, voluntarily sent through the Company's website. Management of the storage and retention of data, the sending of information and communications, including electronic ones, requested through the "Information Request Form" on the Company's website, sending documents relating to the relationship with the Company.	(Art. 6, paragraph 1, letter b), GDPR) Fulfilling a contract and/or pre-contract clauses, included upon the request of the applicant. (Art. 6, paragraph 1, letter f), GDPR) Processing necessary for the pursuit of the legitimate interest of the Controller connected to the organisational, and commercial management of its own organisation.

Your personal and particular data may be brought to the attention of employees and/or collaborators of the Controller, duly appointed as authorised subjects and instructed on the modalities for processing such data or data processors (if external to the Company), and disclosed to other subjects or general categories of subjects other than the Controller, such as:

Third parties or categories	Purpose	Notes
IT companies	Management, maintenance, updating of the systems and software used by the Controller and video	Appointment of data processor (art. 28, GDPR). Information at the Controller
Network providers, providers of electronic communication services and IT and data transmission services for archiving, storing and IT management of data	Hosting, housing, Cloud, SaaS and other remote computer services essential for the provision of the activities of the Controller; archiving and legally compliant storage of electronic documents	Appointment of data processor (art. 28, GDPR). Cloud services may involve processing data in non-EU countries, which ensure appropriate confidentiality rights. Information at the Controller
Consultants, professionals, law firms, arbitrator, insurance companies, experts, brokers.	Juridical or extra-juridical activities, insurance tasks in the following of claims. Organizational, administrative, financial and accounting management	Appointment of data processor (art. 28, GDPR). Information at the Controller

Below we provide the personal data retention period or, if this is not possible, the criteria used to determine this period.

Personal data and documents	Retention period or criteria for determining it
Personal Details	For the duration necessary to pursue the purposes of the processing and also subsequently, within the limits permitted by law, for administrative and organisational purposes as well as to assert or protect the rights of the Controller where necessary
Personal Information	For the entire duration of the selection process and beyond, within the limits of the law.



RISCO S.P.A.

2 Via della Statistica  
36016 Thiene (VI)  
Tel. 0445/385911 Fax 445/385900  
E-mail: [risco@risco.it](mailto:risco@risco.it) Web:

We hereby inform you of the existence of some rights provided by the GDPR on personal data and the related processing that you can request from the Controller.

Right	Description	Method of exercising the
Right of access to data (art. 15)	<p>You can request a) the purposes of the processing; b) the categories of personal data in question; c) the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular if recipients of third countries or international organisations; (d) where possible, the foreseen retention period of the personal data or, if not possible, the criteria used to determine this period; e) the existence of the right of the data subject to request the data controller to rectify or erase personal data or limit the processing of personal data concerning him/her or to object to their processing; f) the right to lodge a complaint with a supervisory authority; g) if the data are not collected from the data subject, all information available on their origin; (h) the existence of an automated decision-making process, including the profiling referred to in article 22, paragraphs 1 and 4 and, at least in such cases, significant information on the logic used and the importance and expected consequences of such processing for the data subject.</p> <p>You have the right to request a copy of the personal data being processed</p>	Forms on the website
Right of rectification (art. 16)	You have the right to request the correction of inaccurate personal data concerning you and to have incomplete personal data completed	Forms on the website
Right to erasure (right to be forgotten) (art. 17)	You have the right to obtain from the Controller the erasure of personal data concerning you if the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed	Forms on the website
Right to restriction of processing (art. 18)	You shall have the right to obtain from the Controller restriction of processing when you have contested the accuracy of the personal data (for a period enabling the Controller to verify the accuracy of the personal data) or if the processing is unlawful but you oppose the erasure of the personal data and request the restriction of their use instead, or the Controller no longer needs the personal data for the purposes of the processing, but they are required by you for the establishment, exercise or defence of legal claims.	Forms on the website
Right to data portability (art. 20)	You have the right to receive the personal data concerning you, which you have provided to us, in a structured, commonly used and machine-readable format and you have the right to transmit those data to another controller, if the processing (i) is based on consent, (ii) on the contract and (iii) if the processing is carried out by automated means, unless the processing is necessary for the performance of a task carried out in the public interest	Forms on the website



## RISCO S.P.A.

2 Via della Statistica  
36016 Thiene (VI)  
Tel. 0445/385911 Fax 445/385900  
E-mail: [risco@risco.it](mailto:risco@risco.it) Web:

	official powers and such transmission does not infringe the rights of third parties.	
Right to object (art. 21)	You have the right to object, in whole or in part, at any time to the processing of your personal data if the processing is carried out for the pursuit of a legitimate interest by the Controller or if the processing be carried out for Statistical, commercial, promotional and marketing purposes.	Forms on the website
Right to lodge a complaint with the Italian Personal Data Protection Authority (art. 77)	You have the right to lodge a complaint with the Supervisory Authority if you believe that the processing concerning you infringes the GDPR.	

The exercise of the aforementioned rights is subject to the limits, rules and procedures established by the GDPR, which the Data subject must know and implement. In accordance with the provisions of article 12, paragraph 3, furthermore, the Controller will provide the data subject with information concerning the action taken without undue delay and, in any case, no later than one month after receiving the request. This deadline may be extended by two months, if necessary, taking into account the complexity and the number of the requests. The Data Controller shall inform the data subject of this extension, and of the reasons for the delay, within one month from receipt of the request.

The present document may be modified and/or integrated, including as consequence of the application of the GDPR and possible future modifications and/or updates

The up to date version of the present document is always available by the Controller.

The personal data provided may be processed by the Controller with and without the aid of IT tools.

Furthermore we hereby inform you that the disclosure of your personal data for the mandatory purposes indicated is a necessary requirement for the use of the contact service referred to in the "Information request form", therefore, you are required to provide personal data, because in default you will not be able to use the online contact form.

For/Acknowledgement and receipt

.....

.....